

REACHING YOUR ULTIMATE GOALS

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This **Strategic Master Plan** is based on The **Get Leverage** Workshop - Achievement Program

Success is achieved when you prepare all the necessary conditions and take massive action. This is an exercise to get you to brainstorm about building a strategic plan or vision of what you wish to accomplish. Find the right time to work on this plan. Start with a rough draft. Create a large list, include the simple, easy goals, as well as your wildest dreams; things you can accomplish quickly, over years or even across a lifetime. The key here is to imagine realistic goals and whatever is possible for you to achieve.

Study your list and begin to organize it from the simple to the most outrageous. Consider how to prioritize your goals and what you need to do in order to reach your ultimate goals. Analyze your situation and add to your list, your talents, abilities, and resources which include people who can help you. Pull all these elements together and start to develop a detailed plan using the outline below.

The following format will help you develop a successful plan or map to reach your goals! First start with a rough, brief outline of your projects using the **Achievement Summary Program** (answer the questions below) that will help you organize and prioritize your goals. Under each heading list as many specific ideas as you can, then prioritize them from the most to least important. Part of this is developing a time line which clearly indicates when you are supposed to reach specific goals. Immediate goals refers to actions for the next hours, days or weeks. The short term goals refers to tasks for the next weeks or months. And the long term goals should reflect your plans over the next few years or even a lifetime.

Next, design your **Strategic Master Plan** to organize and schedule activities for your projects. Establish a logical, progressive plan of action; what would be the most natural series of events that you might expect? Remember your flexibility and positive attitude will allow you to take every challenge as a new opportunity. Follow the first rule of success: never give up and you will join all those super successful people! After you have a good sketch of your plan then, prepare a clear, well organized edition of this plan on a large piece of paper to pin up on your wall. Refer to this chart often and monitor your progress.

Achievement Summary Program

Focus on your purpose - Believe in yourself - Ambition - Inspiration - Motivation - Optimism - Confidence - Positivity - Creativity - Accepting - Logical - Flexible - Harmonizing - Dedicated - Eager - Energized - Driven - Will Power - Imagination - Monitoring - Set Rewards - Be Proud of Progress - Resourceful - Generous - Loyal - Honest - Respectful: Now Visualize - Organize - Prioritize - and Realize your Goals! Then Celebrate!

Immediate Goals and Resources - who, what, when, where, why, how...

Action Plan - Major Goals- Schedule
Prioritize by Importance - Time-Line
Growth - Development
Creative Activities
Nurturance & Support
Mind - Body - Spirit
Prosperity- Income - Energy
Risks - Results & Rewards
Current Challenges & Resources

Describe your plan, map out your vision, connecting resources to goals, and begin to carefully prioritize your ideas. Get support, take care of your needs and yet be prepared to do whatever it takes to make progress. Think Big, create a realistic Time-Line of events, and start to manage all the demands and possibilities. Be ready to take calculated risks that you can afford to take. Build upon each small success and follow in the footsteps of others who have been successful in a similar path to you. This is your Strategic Master Plan.

Short Term Goals and Resources - who, what, when, where, why, how...

Weeks to months - Create the big picture
Follow Time-Line -mark all important events - monitor progress - develop clear targets
Contingency plans - have alternatives ready - jump at opportunities
Set criteria for success - know what to expect - when to reward yourself and when to push harder

Long Term Goals and Resources - who, what, when, where, why, how...

Months, years, decades, lifetime
Major Markers of progress - Accumulation of Goals - Stability - Security - Recognition
How will your results affect your future on the personal, social, and global levels